

**Jefferson County Land & Water Conservation Committee Agenda**  
**“Working Together to Protect & Enhance the Environment”**

**Jefferson County Courthouse**  
**311 S Center Ave, Rm 202**  
**Jefferson, WI 53549-1701**

**Wednesday, October 20, 2021 @ 8:30 am**

Join Zoom Meeting - <https://zoom.us/j/94186699586>  
Meeting ID: 941 8669 9586#  
Dial by your location: +1 312 626 6799

**Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep), and Margaret Burlingham (PACE Rep)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the October Agenda
5. Approval of the September 22, 2021 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) October 2021 Report
8. Discussion and Possible Action on 2021 Wildlife Damage Abatement & Claims Program Crop Price Approval
9. Discussion and Possible Action on 2022 Wildlife Damage Abatement & Claims Program Budget Approval
10. Discussion on Natural Resources Conservation Service (NRCS) Report
11. Discussion on Departmental Updates
12. Introduction of the New Jefferson County Resource Conservationist Joshua Butteris
13. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Grazers
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
17. Review of the Monthly Financial Report (August)
18. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting November 17, 2021 @ 8:30 am in **Room 205**
19. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes

## September 22, 2021

### 1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Mike Kelly (Secretary) (@8:39), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep) (@8:33), and Margaret Burlingham (PACE Rep) were present. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Gerry Kokkonen, LWCD; and Marisa Ulman, LWCD.

- Others in Attendance: Frankie Fuller (via Zoom), Anita Martin, Dean Weichmann

### 2. Roll Call (Establish a Quorum):

A quorum was established.

### 3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

### 4. Review of the September Agenda:

The September agenda was reviewed by the committee members. No changes were proposed.

### 5. Approval of the August 18, 2021 Meeting Minutes:

Herbst made a motion to approve the August 18, 2021 meeting minutes as written, Kannard seconded. Motion passed 5/0.

### 6. Public Comment:

There were no comments.

### 7. Communications:

- Department of Agriculture, Trade & Consumer Protection September 2021 Report.

### 8. Natural Resources Conservation Service (NRCS) Report:

Cicero discussed the NRCS report submitted by NRCS District Conservationist, David Gundlach.

### 9. Discussion on Departmental Updates:

LWCD staff attended the department's 2022 Budget Hearing, a new Resource Conservationist will be joining LWCD on 9/27/2021, and the Department of Natural Resources hired a new lake biologist for this region.

### 10. Discussion on Producer-Led Groups: Jefferson County Soil Builders and Rock River Regenerative Grazers:

Jurcek reported the Rock River Regenerative Grazers will be submitting a Producer-Led Watershed Protection grant application to DACTP. Weichmann reported the Jefferson County Soil Builders will be submitting a Producer-Led Watershed Protection grant application to DACTP. Jurcek and Weichmann will be liaisons for each group and work together to accomplish project goals.

### 11. Discussion and Possible Action on the Land & Water Conservation Department (LWCD) Serving as Fiscal Agent and Collaborator for Producer-Led Groups:

Jurcek informed the Committee that Glacierland RC&D is going to be the fiscal agent for Rock River Regenerative Grazers.

Jurcek made a motion to have LWCD serve as fiscal agent and collaborator for Jefferson County Soil Builders producer-led group and collaborator for Rock River Regenerative Grazers producer-led group, Burlingham seconded. Motion passed 7/0.

- 12. Discussion and Possible Action on Authorizing the Application and Implementation of a WI Department of Natural Resources (DNR) Healthy Lakes Grant:** Ulman outlined the Healthy Lakes Grant. Kannard made a motion to send the resolution for the Healthy Lakes Grant to the County Board, Christensen seconded. Motion passed 7/0.
- 13. Discussion and Possible Action on Authorizing the Application and Implementation of a WI DNR Lake Monitoring and Protection Network Grant:** Cicero outlined the Lake Monitoring and Protection Network Grant. Christensen made a motion to send the resolution for the Lake Monitoring and Protection Network Grant to the County Board, Kelly seconded. Motion passed 7/0.
- 14. Discussion on Invasive Plant Management Assistance to the Highway Department:** Ulman discussed collaborative efforts between LWCD and the Highway Department on invasive plant management. Ulman will be working with the WI Department of Transportation to develop an educational workshop for local highway and parks departments. Ulman has been asked to give a presentation on partnering with highway departments to manage invasive plants at the fall statewide Aquatic Invasive Species Partnership Program meeting.
- 15. Discussion and Possible Action on Transfer of Nutrient Management Cost Share Funds to Forest County:** Burlingham made a motion to transfer the remaining unused nutrient management cost share funds to Forest County, Herbst seconded. Motion passed 7/0.
- 16. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):** There were no notices.
- 17. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:** There were no cancellations.
- 18. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:** Kokkonen discussed the Hausz application. The property appraisal came back lower than Hausz anticipated and the application has been put on hold.
- 19. Review of the Monthly Financial Report (July):**

The most recent statement of revenues and expenditures was distributed.
- 20. Discussion on Items for the Next Agenda:**

Possible agenda items include: A Memorandum of Understanding with Jefferson County Soil Builders, an introduction of the new LWCD staff member

  - **Next Scheduled Meeting:** October 20, 2021 @ 8:30 in Room 202
- 21. Adjournment:**

Christensen made a motion to adjourn at 9:25 am, Kannard seconded. Motion passed 7/0.

*Kim Liakopoulos*  
*Administrative Specialist I ~ LWCD*



**DATCP REPORT**  
**Bureau of Land and Water Resources**  
**October 2021**

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**Soil and Water Resources Management Grants**

- The 2022 Joint Final Allocation Plan is scheduled to be presented at the October Land and Water Conservation Board meeting.
- Transfer requests are due to DATCP by December 1, 2021
- SWRM Fact of the Month: All counties may use up to 50% of their SEG allocation for cropping practices such as cover crops and residue management.

**ATCP 50: Soil and Water Resource Management Program**

- We anticipate requesting approval of a scope statement for changes to ATCP 50 in October. Please visit our [website](#) for more information and to sign up to receive future email updates.

**Land and Water Conservation Board-LWRM Plans**

- The October 5, 2021 meeting of the Land and Water Conservation Board (LWCB) will be conducted over Microsoft Teams. Kenosha and Trempealeau Counties will be presenting five year reviews of their LWRM plans. To join the meeting remotely [click this link](#) or follow the instructions in the October meeting agenda which is available at [lwcb.wi.gov](http://lwcb.wi.gov).
- For updates on LWCB meetings and meeting links please subscribe to LWCB [govdelivery notices](#). Please contact [zach.zopp@wisconsin.gov](mailto:zach.zopp@wisconsin.gov) for questions regarding joining via Microsoft Teams.
- Counties that are working through the LWRM plan revision process during COVID-19 restrictions may have questions and concerns about the requirements that need to be met for plan approval. Contact [Lisa.Trumble@wisconsin.gov](mailto:Lisa.Trumble@wisconsin.gov) to discuss possible options to completing your plan revisions.

**Farmland Preservation Program and Agricultural Enterprise Areas**

- The Farmland Preservation Program is encouraging landowners who are interested in applying for a farmland preservation agreement to apply as soon as possible in order to claim the farmland preservation tax credit for 2021 under the agreement. For the agreement application and additional information about farmland preservation agreements, visit the [Apply for a Farmland Preservation Agreement](#) webpage. Interested applicants can contact us at (608) 224-4611 or [wednesday.jordan@wisconsin.gov](mailto:wednesday.jordan@wisconsin.gov) with any questions.

**Conservation Reserve Enhancement Program (CREP)**

- **State Agreement Submittal Deadline 11/5/2021 for Payments in 2021:** Friday, November 5th, 2021 is the deadline for submitting completed CREP agreements (LWR-283) to DATCP to ensure they make it through processing for State payments before the end of the calendar year. Agreements submitted to DATCP after that date may be processed and paid after January 1, 2022. If a landowner wants to claim their State CREP payment on 2021 taxes it will need to be paid prior to December 31, 2021.
- Thanks to all the counties that worked on easement monitoring with the CREP intern this summer as well as on your own. DATCP will be working with those offices on a follow up letter to all landowners who had a site visit this summer.

**Conservation Engineering**

- The following four stream standards were recently revised through the Standards Oversight Council (SOC) Full Process are now posted and available on the [NRCS WI FOTG website](#):
  - o 395 – Stream Habitat Improvement and Management
  - o 580 – Streambank and Shoreline Protection

- o 582 – Open Channel
  - o 584 – Channel Bed Stabilization
- An explanation of changes can be found [here](#).

- REMINDER: This December 31, 2021 marks the end of another 3-year cycle for obtaining the required 30 Professional Development Hours (PDHs) for those that are part of the DATCP Engineering Practitioner Certification and/or NRCS Job Approval Authority programs. A joint memo from DATCP and NRCS regarding this was recently circulated. Please contact your DATCP area engineering contact with questions.

#### **Agricultural Impact Statement (AIS) Program**

- The AIS program is currently drafting an AIS for a proposed electric substation by the Wisconsin Power and Light Company in Columbia County, WI. The AIS program is actively reaching out to affected agricultural landowners and consulting with impacted units of government regarding the project.
- Contact [zach.zopp@wisconsin.gov](mailto:zach.zopp@wisconsin.gov) for questions regarding any active AIS statement or the AIS program.

#### **Wisconsin Farm Center**

- The [Wisconsin Farm Center](#) has a couple of new informational pieces available that are attached to this report. One includes information about the Herd-Based Diagnostic program and one lists other services and contact information. Please share these with anyone who could use some support from the Farm Center.



# WISCONSIN Farm Center

With decades of agriculture experience, Wisconsin Farm Center staff are available to answer questions and connect farmers to resources through the Farm Center's toll-free number and email address. The team also offers an array of other services including:

- Financial Consulting
- Transition Planning
- Conflict Mediation
- Veteran Farmer Assistance
- Veterinary Analysis
- Mental Health Resources

Wisconsin Farm Center, 2811 Agriculture Drive, Madison, WI 53718

Phone: 1-800-942-2474

Email: [farmcenter@wisconsin.gov](mailto:farmcenter@wisconsin.gov)

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Ag Resource and Promotion*

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## John Tracey, DVM

*Veterinarian,  
Herd-Based Diagnostics*

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Email: [john.tracey@wisconsin.gov](mailto:john.tracey@wisconsin.gov)



## Karen Endres

*Farmer Wellness  
Program Coordinator*

Cell: (608) 982-6007

Email: [karenk.endres@wisconsin.gov](mailto:karenk.endres@wisconsin.gov)



## About the Program:

- \* Available at no-cost to approved participants.
- \* Administered by a licensed veterinarian.
- \* Makes investigative farm visits.
- \* Works collaboratively with farm's local consulting team.
- \* Coordinates diagnostic or laboratory testing.
- \* Delivers final report of findings and recommendations.

## Troubleshoots concerns such as:

- \* Milk production
- \* Milk quality
- \* Diagnosing and managing disease
- \* Investigating unexplained illness or death
- \* Lameness
- \* Water intake
- \* Other herd health issues



Wisconsin Department of Agriculture, Trade  
and Consumer Protection  
*Division of Agricultural Development*  
Herd-Based Diagnostics Program  
PO Box 8911  
Madison, WI 53708-8911  
[datcp.wi.gov](http://datcp.wi.gov)



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**Have herd health concerns?  
We can help!**

The Wisconsin Farm Center's Herd-Based Diagnostics Program provides veterinary consulting and diagnostic testing services to Wisconsin dairy farmers.

Wisconsin Farm Center  
Phone: 800-942-2474  
Email: [farmcenter@wi.gov](mailto:farmcenter@wi.gov)

# How it works:

**1** Farmer requests application by contacting Wisconsin Farm Center



**2** Farmer returns completed application



**3** Initial consultation with veterinarian



**4** Farm visit(s) to collect data and take necessary samples



**5** Analyze farm data and lab testing results



**6** Delivery of final report



## Contact Us:

Wisconsin Department of Agriculture, Trade and Consumer Protection  
*Wisconsin Farm Center*  
PO Box 8911, Madison, WI 53718  
Phone: 800-942-2474  
Email: [farmcenter@wi.gov](mailto:farmcenter@wi.gov)  
Website: [farmcenter.wi.gov](http://farmcenter.wi.gov)

Scan QR code to go directly to the HBDP website: ➔





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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2021 01 TO 2021 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<hr/>							
12401 Land Conservation							
12401 411100 General Property Taxes	-350,330	0	-350,330	-233,553.60	.00	-116,776.85	66.7%
12401 421001 State Aid	-164,693	0	-164,693	-164,493.02	.00	-199.98	99.9%
12401 432099 Other Permits	-150	0	-150	.00	.00	-150.00	.0%
12401 451010 Sale Of Maps & Plat Books	-50	0	-50	.00	.00	-50.00	.0%
12401 451020 Other Fees	-310	0	-310	-32.50	.00	-277.50	10.5%
12401 451421 Crep Cancellation Fee	-100	0	-100	-256.53	.00	156.53	256.5%
12401 458001 Tree Sales	-8,000	0	-8,000	-7,791.10	.00	-208.90	97.4%
12401 458005 Ag & Horti Supply Revenue	-50	0	-50	-150.00	.00	100.00	300.0%
12401 458009 Livestock Siting App Review F	-2,200	0	-2,200	.00	.00	-2,200.00	.0%
12401 458013 Farmland Cert Fee	-17,000	0	-17,000	-15,220.00	.00	-1,780.00	89.5%
12401 511110 Salary-Permanent Regular	81,302	0	81,302	55,376.87	.00	25,924.71	68.1%
12401 511210 Wages-Regular	289,837	0	289,837	209,086.85	.00	80,750.15	72.1%
12401 511330 Wages-Longevity Pay	904	0	904	216.56	.00	687.19	24.0%
12401 512141 Social Security	27,350	0	27,350	19,392.89	.00	7,957.11	70.9%
12401 512142 Retirement (Employer)	25,113	0	25,113	16,616.26	.00	8,496.74	66.2%
12401 512144 Health Insurance	64,122	0	64,122	36,206.98	.00	27,915.02	56.5%
12401 512145 Life Insurance	105	0	105	57.82	.00	47.18	55.1%
12401 512151 HSA Contribution	5,250	0	5,250	5,791.41	.00	-541.41	110.3%
12401 512173 Dental Insurance	5,448	0	5,448	3,186.33	.00	2,261.67	58.5%
12401 531100 Permits Purchased	0	0	0	30.75	.00	-30.75	.0%
12401 531301 Office Equipment	100	0	100	46.71	.00	53.29	46.7%
12401 531303 Computer Equipmt & Software	50	0	50	209.49	.00	-159.49	419.0%
12401 531311 Postage & Box Rent	1,200	0	1,200	741.32	.00	458.68	61.8%
12401 531312 Office Supplies	600	0	600	253.29	.00	346.71	42.2%
12401 531313 Printing & Duplicating	400	0	400	68.90	.00	331.10	17.2%
12401 531314 Small Items Of Equipment	250	0	250	108.78	.00	141.22	43.5%
12401 531324 Membership Dues	1,904	0	1,904	1,844.00	.00	60.00	96.8%
12401 531326 Advertising	0	0	0	175.00	.00	-175.00	.0%
12401 531341 Agricultural & Horti Suppli	4,500	0	4,500	4,948.31	.00	-448.31	110.0%
12401 531348 Educational Supplies	50	0	50	.00	.00	50.00	.0%
12401 531349 Other Operating Expenses	0	0	0	86.13	.00	-86.13	.0%
12401 531351 Gas/Diesel	1,200	0	1,200	982.98	.00	217.02	81.9%
12401 532325 Registration	860	0	860	360.76	.00	499.24	41.9%
12401 532332 Mileage	20	0	20	.00	.00	20.00	.0%
12401 532335 Meals	150	0	150	.00	.00	150.00	.0%
12401 532336 Lodging	725	0	725	.00	.00	725.00	.0%
12401 532339 Other Travel & Tolls	0	0	0	6.00	.00	-6.00	.0%
12401 533225 Telephone & Fax	200	0	200	188.10	.00	11.90	94.1%

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Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2021 01 TO 2021 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12401 533236 Wireless Internet	1,100	0	1,100	665.12	.00	434.88	60.5%
12401 535242 Maintain Machinery & Equip	800	0	800	958.99	.00	-158.99	119.9%
12401 535259 Tree Planter Service	50	0	50	.00	.00	50.00	.0%
12401 535349 Other Supplies	80	0	80	.00	.00	80.00	.0%
12401 571004 IP Telephony Allocation	941	0	941	627.36	.00	313.64	66.7%
12401 571005 Duplicating Allocation	63	0	63	42.00	.00	21.00	66.7%
12401 571009 MIS PC Group Allocation	19,325	0	19,325	12,883.36	.00	6,441.64	66.7%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,420	0	4,420	2,946.64	.00	1,473.36	66.7%
12401 591519 Other Insurance	4,465	0	4,465	2,945.16	.00	1,519.96	66.0%
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12402 Wildlife Crop Damage							
12402 421001 State Aid	-20,000	0	-20,000	-3,215.86	.00	-16,784.14	16.1%
12402 529299 Purchase Care & Services	20,000	0	20,000	12,453.78	.00	7,546.22	62.3%
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12404 Local Cost Share Program							
12404 421001 State Aid	-5,500	0	-5,500	.00	.00	-5,500.00	.0%
12404 472337 24404 Municipal Grant Revenue	0	-11,129	-11,129	-20,777.02	.00	9,647.82	186.7%
12404 485200 24404 Donations Restricted	0	0	0	-500.00	.00	500.00	.0%
12404 521219 Other Professional Serv	5,500	0	5,500	.00	.00	5,500.00	.0%
12404 521219 24404 Other Professional Serv	0	11,129	11,129	.00	.00	11,129.20	.0%
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12405 DATCP Cost Share							
12405 421003 State Aid GPR	-12,000	0	-12,000	-6,520.00	.00	-5,480.00	54.3%
12405 421004 State Aid Bonded	-33,750	0	-33,750	.00	.00	-33,750.00	.0%
12405 593701 Cost Share Payment	45,750	0	45,750	6,520.00	.00	39,230.00	14.3%
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12406 Non-Metallic Mining							
12406 411100 General Property Taxes	10,825	0	10,825	7,216.64	.00	3,608.36	66.7%
12406 432004 Non-Metallic Permit Fee	0	0	0	-900.00	.00	900.00	.0%
12406 432005 Non-Metallic Annual Fee	-9,430	0	-9,430	-350.00	.00	-9,080.00	3.7%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	22.06	.00	37.94	36.8%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%

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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2021 01 TO 2021 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12406 531351 Gas/Diesel	50	0	50	10.00	.00	40.00	20.0%
12406 532325 Registration	100	0	100	.00	.00	100.00	.0%
12406 532335 Meals	25	0	25	.00	.00	25.00	.0%
12406 532336 Lodging	330	0	330	.00	.00	330.00	.0%
12407 Farmland Easement							
12407 458003 Farmland Easement Fee	0	0	0	-750.00	.00	750.00	.0%
12407 481001 Interest & Dividends	-3,000	0	-3,000	-68.21	.00	-2,931.79	2.3%
12407 531311 Postage & Box Rent	25	0	25	4.24	.00	20.76	17.0%
12407 531312 Office Supplies	125	0	125	.00	.00	125.00	.0%
12407 531313 Printing & Duplicating	20	0	20	.00	.00	20.00	.0%
12407 594960 Capital Reserve	137,660	-1,903	135,757	.00	.00	135,756.69	.0%
12407 699800 Resv Applied Capital	-134,830	1,903	-132,927	.00	.00	-132,926.69	.0%
12408 County Farm							
12408 411100 General Property Taxes	97,351	0	97,351	64,900.64	.00	32,450.28	66.7%
12408 482003 County Farm Land Rent	-100,427	0	-100,427	-50,213.25	.00	-50,213.75	50.0%
12408 529170 Grounds Keeping Charges	1,076	0	1,076	947.52	.00	128.56	88.1%
12408 535249 Sundry Repair	2,000	0	2,000	22,137.51	.00	-20,137.51	%

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Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2021 01 TO 2021 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-13,527.58	.00	13,527.58	.0%

REPORT OPTIONS

	Field #	Total	Page Break	
Sequence 1	1	N	Y	From Yr/Per: 2021/ 1
Sequence 2	9	N	N	To Yr/Per: 2021/ 8
Sequence 3	0	N	N	Budget Year: 2021
Sequence 4	0	N	N	Print totals only: N

Report title: FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2019/ 1

To Yr/Per: 2019/ 1

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: D